



**Addendum No. 1 to
REQUEST FOR PROPOSAL**

FOR

DEVELOPMENT of EMERGENCY OPERATIONS PLAN

**Solano County Transit (SolTrans)
Vallejo, California**

SOLICITATION NO. 2018-RFP-01

ADDENDUM ISSUED

May 22, 2018

This Addendum is issued in response to questions received up to May 15, 2018. Except as stated below, all terms of the original RFP remain unchanged.

Q: “The company was established in March 2014. The RFP states the proposer’s proposed management team shall each have a minimum of five (5) years recent experience in the relevant field. While the company is less than 5 years old, our proposed project manager (me) has over 30 years of experience in military and emergency preparedness and response operations including over 15 years in emergency management. I am an IAEM certified CEM. Will we be disqualified for being in business for less than 5 years?”

A: We reread the section of the RFP referring to experience and checked with our counsel. We agreed that *either* the firm or staff working on the project should have 5 years experience. Your firm will not be disqualified based on the age of the company since you have staff that exceed the 5 year experience criteria.

Q: “Is there a not to exceed budget for the project and will SolTrans provide the amount?”

A: The not to exceed budget is \$50,000.

Q: “Does SolTrans anticipate follow-on work to validate/exercise the EOP and train staff to use it effectively?”

A: There is not an anticipation of follow on work at this time. In reviewing the proposals we will look at implementation that meet the needs of the agency without being overly complex to train.