

SOLANO COUNTY TRANSIT  
UNARMED SECURITY GUARD SERVICES  
SOLICITATION NO. 2019-RFP-01  
ADDENDUM No. 3

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ADDENDUM DATE: APRIL 9, 2019

Notice to all submitting proposals for this RFP. Addendum no. 3 is being issued for the above reference project.

The responses to written questions reflect inquiries received as of April 5, 2019. In general, SolTrans does not modify inquiries received from Proposers. The inquiries are presented exactly as submitted where possible, with the exception that SolTrans has removed any references to a specific firm that placed the inquiry or individual's names included in the inquiry.

LIST OF QUESTIONS AND RESPONSES ON INQUIRIES SUBMITTED BEFORE 2:00 PM (PDST) on April 5, 2019

1. Does the evaluation committee require a table of contents for proposal submission?
  - a. No.
2. Will Soltrans consider awarding multiple contracts for the potentially four sites?
  - a. No. We will award one contract for at minimum two sites and potentially four sites
3. Is there a prevailing wage for this contract?
  - a. No. We do expect the wages paid to the guards to be competitive with other companies in the area.
4. Are On-Duty meal breaks paid or unpaid.
  - a. They would be paid. On-Duty meal breaks.
5. Does SolTrans intend to add weekend or holiday coverage for the Curtola Park and Ride Hub at any time during the contract?
  - a. Currently, it is Soltrans' intention to continue weekday and no holiday coverage. We will review the demand for parking security periodically and add that service if deemed necessary.
6. Will offerors' proposals for the optional areas be evaluated separately from the main scope of work?
  - a. Yes
7. What type of vehicle is needed for the mobile patrols?
  - a. A marked security vehicle with spot light and roof beacon installed.
8. Will SolTrans add a line item for vehicle costs in the cost proposals?
  - a. No. The offeror needs to add that into the price.

9. Should there be a separate Supplemental Cost Detail Sheet (page 33 of RFP) for the Specials aka Additional/Optional Cost item ( pg. 20 paragraph marked 7.5) pricing?
  - a. There should be a cost detail for the main proposal (Vallejo Transit and Curtola Park and Ride) and another for the optional items.
  
10. Since patrols often involve vehicles, should there be an Optional Cost Item for Specials with and without vehicles?
  - a. The optional items would need to be vehicle patrols as the RFP page 20 paragraph 7.5.3 refers to a mobile security guard. So, the service would need to be quoted as a vehicle provided patrol.
  
11. Curtola Hours in the Table on pg. 20 of the RFP shows 3584 but when looking at the hours of operation the value would be 3640 or more, which is correct?
  - a. The Curtola security service hours include 14-hour days Monday-Friday excluding holidays. Looking at the calendar from July 1 2019 to June 30 2020 and excluding holidays there are 251 days at 14 hours per day calculates to 3514 hours. I added an additional 70 hours for possible special events where security may be needed.
  
12. Please look at times versus wording in the paragraph, times say 5:30-10:00pm 16.5 hrs. and the wording says 14 hrs. which is correct?
  - a. The Curtola is staffed with 16.5 hours per day including the onsite management company SP-Plus. The security services staff will be for 14 hours daily, usually 08:00 to 10:00 pm.
  
13. How many vehicles are currently used on the contract and what type are they? What type of vehicle does SolTrans expect and what are the specs if any for markings and equipment?
  - a. The current vendor uses one vehicle. Soltrans does not call out the type of vehicle used. The vehicle must be marked with the contractor's logo and be clearly identified as a security vehicle. A spot light and rooftop beacon to be installed.
  
14. On pg. 23 para 7.9.6 it says, "Supervisors will immediately respond to on-site emergencies". Please clarify what you mean by "immediately". Same page also says in para 7.9.7 "All Security Officers shall 'immediately' report... and other incidents...". Please clarify what you mean by immediately. An Officer and or a Supervisor will first deal with the situation with the appropriate police, fire, etc. and then within x minutes notify SolTrans.
  - a. If a security officer needs support and assistance to handle a situation, SolTrans expects that would be the responsibility of the contractor. In an emergency where the guards needs a second set of eyes, a decision etc., then immediately is within a few minutes. If a guard needs to leave due to a personal emergency, that needs to be addressed within the hour.
  - b. An officer on patrol must use judgement about when to call police, fire etc. Those incidents will be reported to their supervisor. There will be a communication protocol depending on the severity of the situation.

15. Same paragraph who at SolTrans will be notified and what is their contact info?
  - a. Notifications will be to my colleague, Angela Jackson or to me, Patricia Carr. We will share contact information with the successful proposer.
  
16. Are there any site-specific training requirements or certifications that need to be prepared for? Any Federal or State Transportation Agency Training Requirements guards will need? Is the site-specific Transportation related training available from SolTrans?
  - a. There are no additional site-specific training/ certifications other what is required as outlined in the RFP pages 20-21 Section 7.7
  - b. There is no site-specific Transportation related training available from SolTrans.
  
17. ABC Security would expect to retain any staff that meets the present SolTrans Requirements and ABC Security's hiring standards and who want to stay with the assignment/location (that is move to ABC Security). Is the current Contractor Union? In any event may we have a list of the guard positions showing seniority, and healthcare selections, e.g. Guard #1 hired on in 2013 and his/her healthcare selection is Employee +1, Guard #2 hired on in 2009 and his/her healthcare selection is Employee only, Guard #3 hired on in 2017 and his/her healthcare selection is Employee +2 or more, etc.
  - a. The current Contractor is not union. The current rate to the security officer is \$16.00 per hour for foot patrol and \$17.00 per hour for the vehicle patrol security officer. SolTrans does not have access to the hire dates or healthcare selections and has not requested the actual healthcare selections from the current contractor.