



REQUEST FOR PROPOSAL

FOR

Landscape Maintenance Services

**Solano County Transit (SolTrans)
Vallejo, California**

SOLICITATION NO. 2019-RFP-04

**PROPOSALS DUE
October 2, 2019**

ISSUED FOR SOLICITATION

September 11, 2019

Table of Contents

I.	NOTICE TO CONTRACTORS	i
A.	Obtaining Documents	i
B.	Validity of Proposals.....	i
C.	Pre-Proposal Conference	i
D.	Proposal Inquiries and Contacts.....	i
E.	Equal Employment Opportunity and DBE/SBE Requirements.....	ii
	SECTION 1. GENERAL INFORMATION	1
1.1	Introduction.....	1
1.2	Organization of the RFP	1
1.3	SolTrans' Rights	2
1.4	PROPOSERS' Responsibilities	2
1.5	Consequence of Submission of Proposal.....	3
1.6	Cost of Submitting Proposals.....	4
	SECTION 2. BACKGROUND.....	5
2.1	Agency Description	5
2.2	Project Description.....	5
	SECTION 3. SCHEDULE & SUBMITTAL INSTRUCTIONS	7
3.1	Schedule.....	7
3.2	Proposal Submission.....	7
3.3	Proposal Format and Content.....	8
3.4	Pre-Proposal Conference	9
3.5	Written Questions & Clarifications	9
3.6	Clarifications/Interviews.....	10
3.7	Accuracy in Reporting Requested Information	10
	SECTION 4. PROPOSAL REQUIREMENTS	11
4.1	Performance Requirement	11
4.2	Content of Technical Proposals	11
A.	Documentation of Qualifications and Related Experience	11
B.	Project Team	11
C.	Client References	11
D.	Technical Approach and Methodology.....	12

E.	Implementation Plan	12
F.	Certifications, Forms and Declarations (Appendix A)	12
4.3	Content of Price Proposal	12
4.4	Insurance	13
4.5	Willingness to Accept Proposed Arrangements	13
SECTION 5. EVALUATION AND SELECTION		14
5.1	Evaluation and Selection Process	14
5.2	Evaluation Criteria	14
5.3	NOTIFICATION TO UNSUCCESSFUL PROPOSERS	15
SECTION 6. PROTEST PROCEDURES		16
6.1	DEFINITIONS	16
6.2	PROTEST PROCEDURES	16
SECTION 7. SCOPE OF SERVICES		19
7.1.	PROJECT OVERVIEW	19
7.2	MONTHLY SCHEDULE	19
7.3	TURF MANAGEMENT	19
7.4	SHRUB BED MAINTENANCE	20
7.5	TREE CARE & PRUNING	20
7.6	FERTILIZATION	20
7.7	ENVIRONMENTAL WEED AND PEST CONTROL PROGRAM	21
7.8	IRRIGATION EQUIPMENT AND OPERATION	21
7.9	GENERAL CONDITIONS/REQUIREMENTS	22
APPENDIX A - REQUIRED FORMS		24
APPENDIX B - SAMPLE CONTRACT		27
APPENDIX C – SITE MAPS & IMAGES		28

I. NOTICE TO CONTRACTORS

NOTICE IS GIVEN that sealed proposals are requested by Solano County Transit, (SolTrans), a Joint Powers Authority, for Landscape Maintenance Services. All proposals shall be submitted in response to the conditions of this “REQUEST FOR PROPOSALS” for Landscape Maintenance Services (hereinafter referred to as RFP),” dated September 11, 2019, said RFP being on file in the offices of SolTrans located at 311 Sacramento Street, Vallejo, California, 94590.

Proposals must be contained in a sealed envelope and appropriately labeled as described in the Section entitled Schedule & Submittal Instructions. Proposals must be received at the offices of SolTrans, at or before 4:00 p.m. on OCTOBER 2, 2019.

Proposals received after 4:00 p.m. on OCTOBER 2, 2019 may be returned unopened.

A. Obtaining Documents

Proposal documents may be obtained electronically online at:

<https://soltrans.org/more/resources/doing-business-with-soltrans/procurements/>

B. Validity of Proposals

Proposals and subsequent offers shall be valid for a period of not less than ninety (90) days after proposal deadline.

C. Pre-Proposal Conference

No pre-proposal conference will be held for this project. It is the responsibility of the Proposer to visit the sites and become familiar with the project locations and maintenance needs. It is SolTrans’ expectation that all land care and maintenance items identified in this RFP will be addressed.

D. Proposal Inquiries and Contacts

Inquiries may be submitted via email, personal delivery, by mail (return receipt requested), or by facsimile (fax). Proposal inquiries submitted by personal delivery shall be deemed received at the date and time of delivery. SolTrans is under no obligation to consider any proposal inquiries that are not submitted as provided herein.

More information, and all communications regarding this Request for Proposal, including those seeking clarification of the RFP documents, must be submitted in writing (email preferred), and directed to:

Patricia Carr
General Services Manager
311 Sacramento Street
Vallejo, CA 94590
pat@soltransride.com
(707) 656-2012

All emails sent to pat@soltransride.com will receive a brief confirmation email in return. PROPOSERS who do not receive a confirmation within one day of submitting questions or requests for clarification should contact Patricia Carr to confirm receipt or to resubmit questions and clarifications.

E. Equal Employment Opportunity and DBE/SBE Requirements

It is SolTrans' policy to ensure that Contractors shall not discriminate based on race, color, religious creed, national origin, ancestry, sex, physical disability or other protected class in the performance of SolTrans contracts.

Although there is no specific goal or requirement to include Disadvantage Business Enterprises (DBE) for this project, SolTrans highly encourages the participation of Disadvantaged Business Enterprises (DBE). SolTrans encourages all prime Contractors to utilize qualified SBE (Small Business Enterprise) sub-Contractors on SolTrans projects, and promotes the direct purchase of goods from qualified SBEs by utilizing SBE vendors when such vendors are available and the price of the goods or services sought is reasonable.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 1. GENERAL INFORMATION

1.1 Introduction

SolTrans is issuing this Request for Proposals (RFP) to select a Contractor using Best Value Procurement Guidelines for Landscape Maintenance Services. The goal of this solicitation is to enter into a Contract with the firm that will be able to best meet SolTrans' needs. SolTrans desires to establish a three (3) year contract with the successful Contractor, with an option to renew for up to two (2) additional one-year terms, subject to agreeable pricing and service performance.

SolTrans has prepared a Scope of Services (see Section 7) and a Sample Contract (see Appendix B) that define the scope of services, performance standards, term, compensation mechanism, insurance requirements, and other contractual requirements.

Proposers shall provide a clear, concise explanation of the proposer's capability to satisfy the requirements of this RFP and the attached Standard Contract. Each proposal shall be submitted in the requested format and shall provide all pertinent information, including but not limited to, information relating to the contractor's capability, experience, financial resources, management structure and key personnel, and other information as specified in Section Four (4) or otherwise required in this RFP.

Solano County Transit is referred to as "SolTrans". Proposers are referred to as the "PROPOSER" or "Bidder" or "Contractor" or "CONTRACTOR".

1.2 Organization of the RFP

The RFP is organized into seven (7) sections, and includes Appendices A, B, and C.

Section 1 consists of information regarding the introduction and purpose, RFP organization, SolTrans' rights, PROPOSER responsibilities, contact restrictions, consequence of proposal submission, and cost of submitting proposals.

Section 2 contains background information, including relevant project and other related information.

Section 3 identifies the procurement schedule and proposal submittal instructions.

Section 4 provides instructions on the required content of the proposals.

Section 5 describes the evaluation and selection process and criteria.

Section 6 identifies the protest procedures.

Section 7 describes the scope of services SolTrans is requesting to be performed.

The appendices contain additional information required for proposal preparation including the Required Forms, and the Sample Contract.

1.3 SolTrans' Rights

SolTrans' rights include, but are not limited to, the following:

- ❑ Issuing addenda to the RFP, including extending or revising the timeline for submittals.
- ❑ Withdrawing, reissuing or modifying the RFP.
- ❑ Requesting clarification and/or additional information from any PROPOSER at any point in the procurement process.
- ❑ Executing a Contract with a PROPOSER on the basis of the original written proposal (without conducting interviews) and/or any other information submitted by the PROPOSER during the procurement process.
- ❑ Rejecting any or all proposals, waiving irregularities in any proposals, accepting or rejecting all or any part of any proposals, waiving any requirements of the RFP, as may be deemed to be in the best interest of SolTrans.
- ❑ Proposals shall be evaluated on a "Best Value" basis. This solicitation will utilize the Federal Transit Administration's (FTA) Best Practices Manual's definition of "Best Value" as follows:
"Best Value" is a selection process in which proposals contain both price and qualitative components, and award is based upon a combination of price and qualitative considerations. Qualitative considerations may include technical design, technical approach, quality of proposed personnel, and/or management plan. The award selection is based upon consideration of a combination of technical and price factors to determine (or derive) the offer deemed most advantageous and of the greatest value to the procuring agency.
- ❑ SolTrans may, but is not bound to, commence negotiations with selected PROPOSERS deemed by SolTrans to be within the "competitive range". The "competitive range" will consist of those proposals which have a reasonable chance, following committee evaluation of proposals in accordance with the published RFP evaluation criteria, of being selected for award. The competitive range may be selected and refined by the selection committee at any time following initial review of the written proposals.
- ❑ SolTrans reserves the right to audio and video record any and all live meetings, including conferences and interviews, with potential and actual PROPOSERS and staff during any and all phases of this RFP process. All recordings shall be deemed confidential until after the notice of intent to award is issued with the exception of open public meetings.

1.4 PROPOSERS' Responsibilities

It is the responsibility of each PROPOSER to:

- ❑ Examine this RFP, including all appendices and the attached Contract, thoroughly.
- ❑ Register as a SolTrans Vendor at <https://soltrans.org/more/resources/doing-business-with-soltrans/vendor-registration>
- ❑ Become familiar with local conditions that may affect cost, permitting, progress, performance, or services described in this RFP.

- ❑ Consider all federal, state and local laws, statutes, ordinances, regulations and other applicable laws, rules and regulations that may affect costs, permitting, progress, performance, or services.
- ❑ Clarify, with SolTrans, any conflicts, errors, or discrepancies in this RFP prior to the Proposer Questions/Clarifications submission deadline as provided in the RFP Schedule.
- ❑ Agree not to collaborate or discuss with other PROPOSERS the content of the proposal or service fees proposed.
- ❑ Prior to submitting a proposal, each PROPOSER will, at his/her own expense, make or obtain any additional examinations, investigations, and studies; and obtain any additional information and data that may affect costs, permitting, progress, performance or furnishing of the project that PROPOSER deems necessary to determine its proposal.
- ❑ Each PROPOSER shall use mail, fax, email or other delivery method or mechanism at its own risk, and SolTrans shall not be obligated to accept or respond to any submission that is delayed due to delivery failures.
- ❑ PROPOSERS must submit its proposal for the entire scope of services.

1.5 Consequence of Submission of Proposal

The submission of a proposal will constitute a binding representation and warranty by the PROPOSER that the PROPOSER has reviewed all aspects of the RFP and its proposal; that the PROPOSER is aware of the applicable facts pertaining to the RFP process, its procedures and requirements; that the PROPOSER has read and understands the RFP and has complied with every requirement; that without exception, the proposal is premised upon performing and furnishing the services and equipment required by this RFP and the attached Contract and such means, methods, techniques, sequences or procedures as may be indicated in or required by this RFP and the Contract; and that the RFP is sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing of the project.

The submission of a proposal shall not be deemed an agreement between the PROPOSER and SolTrans. The proposal is a contractual offer by the PROPOSER to perform services in accord with the proposal. Specifically, the following provisions apply:

- ❑ SolTrans shall not be obligated to respond to any proposal submitted nor be bound in any manner by the submission of a proposal.
- ❑ Acceptance of a proposal by SolTrans obligates the PROPOSER to enter into a Contract with SolTrans for the performance of the services chosen by SolTrans at its sole discretion.
- ❑ The Contract shall not be binding or valid against SolTrans unless and until it is executed by SolTrans and the selected PROPOSER, and any required bonding, insurance, or other surety guarantee has been accepted by SolTrans.
- ❑ The proposals received shall become the exclusive property of SolTrans. At such time as a Notice of Intent to Award is issued, all proposals submitted in response to this RFP shall become a matter of public record and shall be regarded as public record, with the exception

of those elements in each proposal which are trade secrets as that term is defined in Government Code section 6254.7 and which are so marked as “TRADE SECRET”, “CONFIDENTIAL” or “PROPRIETARY”. Every page of the proposal containing such information shall be clearly marked as such on the top of each page containing information corresponding to the designation. However, proposals that indiscriminately identify all or most of the proposal as exempt from disclosure with justification may be found technically unacceptable. SolTrans shall not in any way be liable or responsible to any PROPOSER or other person for any disclosure of any such records or portions thereof, whether the disclosure is deemed to be required by law, by an order of a court, or occurs through inadvertence, mistake, or negligence on the part of SolTrans or its officers, agents or employees.

1.6 Cost of Submitting Proposals

- The cost of investigating, preparing, and submitting a proposal is the sole responsibility of the PROPOSER and shall not be chargeable in any manner to SolTrans. SolTrans will not reimburse any PROPOSER for any costs associated with the preparation and submission of a proposal, including but not limited to, expenses incurred in making an oral presentation, participating in an interview, or negotiating a Contract with SolTrans.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 2. BACKGROUND

This section includes background information relevant to the scope of services. Please note that the data provided is for informational purposes only. SolTrans does not certify the accuracy of the information provided. PROPOSER should not rely on this section for developing proposals and service costs.

2.1 Agency Description

SolTrans is a Joint Powers Authority that provides public transportation to the Southern Solano County Cities of Vallejo and Benicia.

The SolTrans Joint Powers Agreement was approved in the Fall of 2010 by the City of Benicia, the City of Vallejo, and Solano Transportation Authority to build a unified public transit system in Southern Solano County. On July 1, 2011, SolTrans officially assumed responsibility for transit operations and all its related public transit programs, previously provided for by its member Cities of Vallejo and Benicia.

SolTrans provides local and express bus service to the Solano County Cities of Vallejo, Benicia and Fairfield, with express bus service connecting to the Contra Costa County communities of El Cerrito, Pleasant Hill and Walnut Creek, with regional connections to rapid transit service. There are currently 17 routes in operation. The SolTrans fixed route fleet consists of 21 diesel hybrids, 3 conventional diesel, and two new battery electric buses for local service and 16 over-the-road buses for express service, powered by compressed natural gas.

In addition to fixed route service, SolTrans provides ADA complementary paratransit bus service within Benicia, and administers a Local Taxi Scrip Program and partners with Solano County agencies in the Intercity Taxi Scrip Program. The demand response fleet consists of 12 gasoline powered cutaway vehicles.

Organizational Structure

There are 13 staff that work directly for SolTrans located at 311 Sacramento Street, Vallejo Transit Center (“VTC”). The Agency contracts with National Express Transit (“NEXT”) to perform the operations and maintenance functions of the transit system. There are approximately 110 Next employees who consist of drivers, road supervisors, dispatchers, customer service representatives, mechanics for vehicle, bus stop maintenance, and maintenance of the operation and maintenance facility at 1850 Broadway Street, Vallejo. In addition, there are five Next management personnel. Customer service functions are performed at VTC as well as at the operations and maintenance facility. SolTrans also operates the Curtola Park and Ride lot at 801 Curtola Park Way in Vallejo.

2.2 Project Description

SolTrans is requesting proposals from qualified contractors/vendors to provide Landscape Maintenance Services for public transit facilities at various locations in Vallejo, CA. The resulting contract will be for a three (3) year term from the contract start date, with two (2) one-year terms at the option of SolTrans.

Prospective Proposers shall be responsible for researching the existing conditions and matters that affect the cost or performance of the services. The Landscape Maintenance Contractor shall furnish all labor, equipment, tools, services, skills, etc., required to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to mowing, edging, pruning, weeding, fertilizing, watering and cleanup.

The objective of this project is to maintain a Class A appearance of the properties as determined by SolTrans. The successful Contractor will be expected to maintain such appearance.

The Landscape Maintenance Contractor shall recognize and perform in accordance with all stated intents, specifications and stipulations contained or referenced herein including any general information pertinent to proposal preparation. The specifications and scope of services described in this RFP shall become part of the agreement awarded to the successful Contractor. The Contractor is expected to complete all tasks and services described in this RFP, including those tasks described in its proposal to SolTrans, which will become part of the contract and scope of work.

The scope of services in Section 7 of this RFP describes the services required by SolTrans in more detail.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 3. SCHEDULE & SUBMITTAL INSTRUCTIONS

3.1 Schedule

SolTrans will attempt to adhere to the following schedule. This schedule may change due to unforeseen circumstances and at the sole discretion of SolTrans. Changes will be conveyed to proposers at the earliest opportunity possible through a written addenda.

Activity	Date
Request For Proposal Release Date	SEPTEMBER 11, 2019
Deadline for written Questions & Clarifications	SEPTEMBER 20, 2019
Responses to questions posted to SolTrans website	SEPTEMBER 24, 2019
Proposals Due	OCTOBER 2, 2019
Proposal Review and Scoring	OCTOBER 3 - 4, 2019
Interviews (If Required) and Final Scoring	OCTOBER 7 - 9, 2019
Notice of Contract Award	OCTOBER 14, 2019
Projected Contract Start Date	NOVEMBER 1, 2019

All dates following proposal submission date are estimated and are subject to change.

3.2 Proposal Submission

Sealed proposals must be received by SolTrans, in accordance with the Notice to Contractors and the RFP Schedule listed in Section 3.1. If not previously delivered by mail, proposals may be hand-delivered to the SolTrans Ticket Office at the address below, on the due date and time listed in the Notice to Contractors and the RFP Schedule listed in Section 3.1. Proposals shall be mailed in sealed packets labeled “2019-RFP-04 Landscape Maintenance Services” and addressed to:

Patricia Carr
General Services Manager
SolTrans
311 Sacramento Street
Vallejo, CA 94590

Technical and Price proposals shall be submitted in two (2) separately sealed envelopes and marked as specified below and shall contain all of the proposal documents required for each proposal.

□ Technical Proposal

One (1) original proposal, and one (1) electronic PDF copy on a USB flash drive must be received by SolTrans by the RFP Proposal due date and time listed in the Notice to Contractors and the RFP Schedule listed in Section 3.1. Technical proposals must be sealed and marked "Technical Proposal for 2019-RFP-04" Proposals received after the specified date and time provided in the Notice to Contractors shall be considered late and may not be considered for award.

□ Price Proposal

One (1) original proposal, and one (1) electronic PDF copy on a USB flash drive must be received by SolTrans by the RFP Proposal due date and time listed in the Notice to Contractors and the RFP Schedule listed in Section 3.1. Price Proposals must be in a separate sealed envelope and labeled "Price Proposal for 2019-RFP-04." Proposals received after the specified date and time provided in the Notice to Contractors shall be considered late and may not be considered for award.

3.3 Proposal Format and Content

Proposals must be printed on 8 ½" x 11" paper, double sided in 12 point font, pages numbered and limited to 25 pages unless otherwise specified in the Solicitation. This 25-page limitation does not include the Cover Letter, SolTrans Forms and Certifications, resumes and price proposal. Standard marketing materials and brochures are also not included in the page limitation and are discouraged.

All proposals must include the following:

A. Cover letter that provides the following information:

- a. Name, address, and telephone email and fax number of PROPOSER and key contact person.
- b. Description of type of business organization (e.g., corporation, partnership, limited liability company, including joint venture teams and subcontractors) submitting proposal.
- c. Name of entity that would sign a Contract if one is negotiated for this project.
- d. A written statement warranting that the requirements of the project as described in this RFP, its appendices and all addenda, by listing all addenda and dates received hereto, have been reviewed and the PROPOSER has conducted all necessary due diligence to confirm material facts upon which the proposal is based.

- e. A written statement acknowledging validity of the proposal contents, costs, and services fees for a period of 90 days after the submission deadline.
 - g. An officer or agent of the PROPOSER who is duly authorized to bind the company to the proposal must sign the cover letter.
- B. Executive Summary** (not to exceed 2 pages) that highlights the major elements of PROPOSER'S qualifications and proposal. All information should be provided in a concise manner.
- C. Responses to all required elements requested in Section 4.** The proposal responses shall be organized in identifiable sections as outlined in Section 4 of this RFP, so that all requested information can be readily found.
- D. Completion and inclusion of all required forms (as listed in Appendix A).** All PROPOSERS shall complete, sign and include all required forms in their proposal. Any proposal that does not contain the required forms may be deemed non-responsive.
- E. All pages** of the proposal must be numbered for reference.

Any proposal that fails to include each of the elements described in this Section 3.3 is subject to being deemed technically unacceptable and non-responsive, and may be eliminated from further consideration. However, SolTrans also reserves the right to waive any immaterial technical variations in its sole discretion.

3.4 Pre-Proposal Conference

A Pre-Proposal Conference Will Not Be Held For This Project. It is the responsibility of the Proposer to visit the sites and become familiar with the project locations and maintenance needs described in this RFP. It is SolTrans' expectation that all land care and maintenance items identified in this RFP will be addressed in the Contractor's proposal. Proposers may visit the following site locations:

- Curtola Park and Ride Hub – approximately 2.3 acres located at 801 Curtola Parkway, Vallejo CA
- Sereno Transit Center - 750 Sereno Dr.
- Operations and Maintenance Facility - 1850 Broadway
- Vallejo Transit Center – 311 Sacramento Street

3.5 Written Questions & Clarifications

PROPOSERS may submit written questions and requests for clarification or additional information regarding the meaning or intent of the RFP content, its process and appendices. All written questions and requests for clarification must be received *no later than 5:00 p.m.* on the date listed in the RFP Schedule.

The preference for method of submission of written questions is via email and addressed to:

Patricia Carr
General Services Manager
pat@soltransride.com
(707) 736-6990

SolTrans will not respond to questions received after the time and date listed in the RFP Schedule. Due consideration will be given to the time it may take to respond to SolTrans' final responses to questions. All written questions and any changes, interpretations, or clarifications considered necessary by SolTrans in response to PROPOSER questions will be posted online as addenda at the following website address:

<https://soltrans.org/more/resources/doing-business-with-soltrans/procurements>

Only answers issued in writing and/or posted on the SolTrans website by SolTrans will be binding on SolTrans. Oral and other interpretations or clarifications, including those provided at the pre-proposal conference will be without legal effect.

3.6 Clarifications/Interviews

SolTrans reserves the right to base its decision solely on the written proposals without performing interviews. PROPOSER may be asked to clarify proposal information through writing or interviews. The clarification period will begin when the proposals are submitted. PROPOSERS shall be prepared to attend an interview with the Evaluation Committee, if one is required. The PROPOSER's selected team or individual must be available to answer questions at the interview and may be questioned individually.

SolTrans reserves the right to audio and/or video record any and all live meetings, including conferences and interviews, with potential and actual PROPOSERS and staff during any and all phases of this RFP process.

The interview, only if interviews are required, will occur in accordance with the RFP Schedule. The PROPOSER will be advised of the specific time and place. PROPOSERS will be provided information with regard to specific accommodations that will be made when they are provided the specific place and time of interviews. **Submission of a proposal does not guarantee the Proposer an interview.**

3.7 Accuracy in Reporting Requested Information

Information submitted as part of the proposal will be subject to verification. Inaccurate information or information that is misleading will, at the sole discretion of SolTrans, be grounds for removal of a proposal from further consideration. Should a PROPOSER be awarded a Contract as a result of this RFP, inaccurate or misleading information included in the proposal and subsequently discovered by SolTrans will be, at SolTrans' sole discretion, grounds for default.

SECTION 4. PROPOSAL REQUIREMENTS

4.1 Performance Requirement

The successful PROPOSER (hereafter “CONTRACTOR”) will be required, at all times during the terms of the Contract, to perform all services diligently, carefully, and in a professional manner; and to furnish all labor and supervision, as required under the Contract. Any proposal submitted must be for the entire scope of services. The CONTRACTOR shall conduct all work in the CONTRACTOR’s own name and as an independent contractor, and not in the name of, or as an agent for SolTrans.

4.2 Content of Technical Proposals

The following items must be included in the PROPOSER’s technical proposal for it to be considered complete and responsive.

A. Documentation of Qualifications and Related Experience

This section of the proposal should demonstrate the ability of the Contractor to satisfactorily perform the required work by way of its demonstrated competence and experience in the services to be provided; the nature and relevance of similar work currently being performed or recently completed within the past five (5) years; competitive advantages over other firms in the same industry; strength and financial stability;

PROPOSER’s proposed management team shall each have a minimum of five (5) years recent experience in the relevant field.

Provide a brief narrative description of your firm’s background and experience in providing the work or services as described in the scope of services section of this RFP, and as required by the contract. Include how long the company has been in business, history and size of organization. Explain why your firm is best qualified to provide the services. The narrative should be limited to five pages.

B. Project Team

Attach a concise but complete narrative describing the background and experience of each member of the proposed project team. PROPOSER shall include two organizational charts. The first chart illustrating the firm’s staffing structure, including duties/titles and the second chart illustrating the names, reporting structure, brief job description, and number of years with PROPOSER’s firm for each of the proposed project team. If the scope of work or services is limited to work that does not require a team, then the charts are not required.

C. Client References

Provide a client reference list of no less than three (3) government clients for which the PROPOSER provides or has provided similar services as those requested by this RFP. Client

references shall be current (where PROPOSER is currently providing services to the client) or recent (where within the past five calendar years PROPOSER has provided services to the client).

The Client reference list must include the following information:

- Firm/Agency name and contact information (contact person, address, telephone number, and a valid email).
- Project description.
- Role of key project team members.

Only references of the Prime Contractor shall be considered.

D. Technical Approach and Methodology

This section should establish the Contractor's understanding of the work involved as required by SolTrans, Contractor's ability to successfully meet the requirements and complete the work. PROPOSER should provide a concise work plan for how this will be accomplished.

Describe your firm's approach, capacity, and management philosophy towards providing the scope of services described in the RFP. The descriptions should demonstrate your firm's and your team's experience relevant to the scope, costs, conditions and delivery method of the work or projects listed in this RFP.

E. Implementation Plan

The PROPOSER shall include an Implementation Plan. This plan shall address, at a minimum, the activities and procedures that will be followed to ensure the smooth start-up of the assignment. The plan should also document training schedules, start-up plan, and acquisition of necessary personnel, equipment, permits, licenses and any other activities necessary to start and complete work described in the scope of services.

F. Certifications, Forms and Declarations (Appendix A)

PROPOSER shall sign and complete the following forms:

1. Non-Collusion Affidavit for Contractor
2. Certification Regarding Debarment, Suspension, and other Responsibility Matters
3. Listing of Subcontractors

4.3 Content of Price Proposal

The following items must be included in the PROPOSER's price proposal for it to be considered complete and responsive.

A. Price Proposal

PROPOSER shall provide Price proposals which shall include a proposed not-to-exceed amount for the initial three (3) year term and two (2) option terms for the project as described. PROPOSER shall also provide the hourly rate charged, listed by title and/or job description, that the proposer is offering, for the work to be performed under the not-to-exceed amount. Hourly rates shall include all overhead, profits, taxes, and insurance. Price proposals must also include the estimated number of hours and overall cost to perform the services described in the Scope of Services. Price proposals shall be submitted in a separate sealed envelope and clearly marked as the Price Proposal.

It is anticipated that any additional tasks or services as needed during the term of the contract will be negotiated, and that the rates for such tasks would be those established in the Price Proposal.

4.4 Insurance

SolTrans requires Contractors to obtain and maintain insurance throughout the contract term, as described in the attached Sample Contract in Appendix B. The required insurance certificates must be provided for in accordance with all requirements described in the Sample Contract in Appendix B.

4.5 Willingness to Accept Proposed Arrangements

Submission of a proposal constitutes an offer to enter into a binding legal contract with SolTrans on all of the terms specified in this RFP, including Appendix A - Required Forms, and Appendix B – Sample Contract.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 5. EVALUATION AND SELECTION

5.1 Evaluation and Selection Process

Proposals submitted in response to this RFP will be evaluated by the Evaluation Committee established by SolTrans, in accordance with the criteria and procedures set forth in this Request for Proposals. This section incorporates those rights and procedures noted in RFP Section 1.3 - SolTrans' Rights.

The primary desire of SolTrans for this procurement is to ensure an award will be made based on the highest quality of service that best matches SolTrans' requirements using the Best Value methodology.

The Evaluation Committee will submit its recommendation to the Executive Director or SolTrans Board of Directors for an award to be made based upon the Evaluation Committees' determination of the responsible Proposer whose proposal is most advantageous to SolTrans.

5.2 Evaluation Criteria

The following items constitute the evaluation criteria (and their respective weights), which SolTrans will use in evaluating proposals submitted in response to this RFP.

Responsiveness to the RFP (15%)

Completeness of responses in accordance with the RFP instructions and requirements.

Qualifications, Experience and Past Performance (30%)

Qualifications of project staff, project manager, and key personnel; Experience and past performance of the firm and its employees, agents, and subcontractors specifically assigned to this project performing work of similar nature; Experience working with public agencies; strength and stability of the firm.

Understanding of Scope and Approach to Providing Services (30%)

Understanding of the Agency's requirements and all critical elements of the work described in the scope of services; Overall approach, quality, clarity and specificity of work plan for the proposed services.

Price Proposal (25%)

Reasonableness of the rates and overall total price; Competitiveness of price proposal with other offers received; adequacy of data in support of the rates and prices quoted.

PROPOSERS who remain in the competitive range following the initial evaluation of written proposals may be invited (only if interviews are required) to demonstrate their qualifications, experience and project approach before the Evaluation Committee. There will not be a separate "interview" score. The Evaluation Committee may raise or lower criteria scores based on

information and clarifications gained during the interview process. Reasons for such changes will be documented.

SolTrans reserves the right to make an award solely on a PROPOSER's' written proposal alone, and is not required to conduct interviews or negotiations.

5.3 NOTIFICATION TO UNSUCCESSFUL PROPOSERS

All PROPOSERS shall be notified of SolTrans Evaluation Committee's recommendations by way of a Notice of Award (this will serve as the final committee recommendation) within five (5) working days of said recommendation.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 6. PROTEST PROCEDURES

6.1 DEFINITIONS

The following terms, as may be used in this section, are defined below:

- a. "Proposal" refers to an offer or proposal as used in the context of this Request for Proposals.
- b. "Day" refers to working day of SolTrans, where SolTrans Administrative Office, located at 311 Sacramento Street is open to the public.
- c. "Date of Notification of Intent to Award" refers to the calendar date that SolTrans communicates to PROPOSERS which proposing firms, corporation, partnership or individual are recommended for award.
- d. "File" or "Submit" refers to date and time of receipt by SolTrans of protest materials.
- e. "Interested Party" means an actual or prospective PROPOSER whose direct economic interest would be affected by the award of Contract or by failure to award Contract.
- f. "Protester" refers to interested party filing a protest or appeal.
- g. "FTA" means Federal Transit Administration.

6.2 PROTEST PROCEDURES

Filing Procedure:

Protests dealing with restrictive specifications or alleged improprieties in solicitation must be filed no later than ten (10) working days prior to bid opening or closing date for receipt of proposals. Any other protest must be filed no later than three (3) working days after:

1. Notification of Intent to Award is issued for award of contract if the contract is awarded by SolTrans Board per staff recommendation; or
2. Notification of Award is issued if the SolTrans Board has delegated award authority to the Purchasing Agent or SolTrans Board does not award the contract according to the Notification of Intent to Award.

Protests shall be in writing and addressed to the Executive Director.

The protest shall identify the protestor, contain a statement officially declaring a protest and describing the reasons for the protest, and provide any supporting documentation. Additional materials in support of the initial protest will only be considered if filed within the time limit specified above. The protest shall indicate the ruling or relief desired from SolTrans.

Confidentiality:

Materials submitted by a protester will not be withheld from any interested party, except to the extent that the withholding of information is permitted or required by law or regulation. If the protest contains proprietary material, a statement advising of this fact may be affixed to the front page of the protest document and the alleged proprietary information must be so identified wherever it appears.

Withholding of Award:

When a protest is filed before opening of bids or closing date of proposals, the bids will not be opened prior to resolution of the protest, and when the protest is filed before award, the award will not be made prior to resolution of the protest, unless the Awarding Authority determines that:

- a) Items to be procured are urgently needed, or delivery or performance will be unduly delayed by failure to make award promptly; or
- b) Failure to make award will cause undue harm to SolTrans.

In the event an award is to be made while a protest is pending, the Federal Transit Administration shall be notified if Federal funding is involved.

Processing the Request:

- a) The Executive Director shall respond to the protester within five (5) working days of receiving the protest. A conference on the merits of the protest may be held with the protester.
- b) Any additional information required by SolTrans from the protester shall be submitted as expeditiously as possible, but no later than three (3) days after receipt of such request.

Notification:

The Executive Director shall notify the protester of a decision regarding the protest no later than ten (10) days following receipt of all relevant information.

Appeal:

If a protester is not satisfied with the decision made by the Executive Director the protester may appeal the decision to the Awarding Authority by way of a letter to the Executive Director no later than three (3) working days after notification of denial of the protest by the Executive Director.

If Federal funds are involved, the protester may file protest with the FTA appealing the final decision of the Awarding Authority. Review by FTA will be limited to:

- a) Violation of Federal law or regulations.

b) Violation of SolTrans' protest procedures described herein, or failure by SolTrans to review protest.

Protests must be filed with FTA (with a concurrent copy to SolTrans) within five (5) days after the Awarding Authority renders a final decision, or five (5) days after the protester knows, or has reason to know, that the Awarding Authority failed to render a final decision. After five (5) days, SolTrans will confirm with FTA that FTA has not received protest on the contract in question.

Circular 4220.1F, the FTA's Third Party Contracting Guidance, is available for review at SolTrans' office. A copy may be obtained from FTA at the following address:

Federal Transit Administration
San Francisco Federal Building
Region IX
90 7th Street
Suite 15-300
San Francisco, California 94103

SolTrans shall not be responsible for any protests not filed in a timely manner with FTA.

In the event an award is to be made while a protest is pending, the FTA shall be notified if Federal funding is involved.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SECTION 7. SCOPE OF SERVICES

NOTE: For the purposes of Section 7 “Scope of Services,” the term “Contractor” or “Consultant” represents the successful PROPOSER(S)

7.1. PROJECT OVERVIEW

In general the scope of work to be performed by the Contractor includes turf management; shrub bed maintenance, tree care and pruning; fertilization; environmental weed and pest control program; maintenance, operation and testing of irrigation equipment; debris removal from drains and biotherms for all the locations listed:

- Curtola Park and Ride Hub – approximately 2.3 acres located at 801 Curtola Parkway, Vallejo CA
- Sereno Transit Center - 750 Sereno Dr.
- Operations and Maintenance Facility - 1850 Broadway
- Vallejo Transit Center – 311 Sacramento Street

The Contractor shall complete those tasks as spelled out in its approach to the project, including specific tasks & deliverables stated in this Section. The scope of services, specifications and tasks described here and in Contractor’s proposal shall become part of the contract agreement.

7.2 MONTHLY SCHEDULE

Contractor shall prepare a monthly execution schedule for SolTrans’ approval. Contractor shall prepare regular progress and diversion reports to Soltrans General Services staff each month.

7.3 TURF MANAGEMENT

A. Lawn Mowing

1. For all turf areas, Contractor will inspect and police the grounds for litter and debris prior to each mowing and dispose of it.
2. Turf will be mowed one time per week during active growing periods, and as often as required during slow periods of growth to maintain a neat and manicured appearance, weather permitting. Any excess clippings will be dispersed and/or collected to prevent damage and unsightly appearance of lawns.

B. Edging and String Trimming

All sidewalks, curb lines, concrete slabs, tree circles, and bed edges will be edged as often as necessary to maintain a neat and manicured appearance. String trimming will be performed around all trees, shrubs, road signs, guard posts, utility poles, and other obstacles.

C. Clearing of Walks

At the conclusion of each visit, walks, driveways and parking spaces adjacent to work areas will be blown or swept clean.

7.4 SHRUB BED MAINTENANCE

- A. Landscaped areas will be policed throughout the growing season for weeds, litter, and debris. Particular attention will be paid to entryways, focal points, and high traffic areas.
- B. Planter beds will be groomed to promote an attractive, fresh appearance.
- C. Concrete swales (if applicable) to be kept clear of miscellaneous dirt and debris.
- D. Complete trimming, edging, and weeding of all shrub and ground cover areas will be done on a cyclical basis. Trimming and edging are to be performed monthly and weeding is to be performed weekly. Major pruning will be done following flowering or during plant's dormant season.
 - 1. Pruning to be performed by contractor's designated staff member who is trained and demonstrated competency in proper pruning techniques.
 - 2. Prune shrubbery and hedges at established maintenance height.
 - 3. Prune groundcover as required to contain perimeter growth to within bed areas where adjacent to walks, curbs, and structures. Mature groundcover will be maintained at a consistent appearance with a beveled or rolled edge at hard surfaces.
 - 4. Shearing of plants will occur only where previous practice has been to shear, or as directed.
 - 5. Removal of leaves and debris from lawns, planter beds, and walkways will be completed throughout the year as needed to maintain a clean appearance.

7.5 TREE CARE & PRUNING

- A. Remove lower branches of trees when in conflict with growth of planting beneath. On trees that are over 12' only low hanging branches that are considered a hazard to pedestrians or vehicles will be pruned as part of this agreement.
- B. All trees under 12' total height will be pruned to remove weak, dead, damaged, and diseased portions of the plant for natural growth development.
 - 1. Cuts will be flush and clean, leaving no stubs, or tearing of bark. Major pruning will be done following flowering or during plant's dormant season.
 - 2. Pruning to be performed by contractor's designated staff member who is trained and demonstrates competency in proper pruning techniques.
- C. Monitor trees that are staked or guyed. Loosen and / or remove supports when appropriate to prevent girdling of the trunk and encourage root support.

7.6 FERTILIZATION

- A. Contractor will provide all labor and materials to fertilize lawn, shrubs and ground cover to maintain proper nutrient levels and provide a consistent, healthy appearance.

1. Turf, shrub and ground cover areas will be fertilized with specifically formulated products including well-balanced, slow-release fertilizers customized seasonally by contractor. Seasonally refers to “Winter” and “Summer” and different fertilizers will be used based on ground temperature.
2. Fertilizer product will be selected based on plant type and season.

7.7 ENVIRONMENTAL WEED AND PEST CONTROL PROGRAM

- A. All applications and herbicides or pesticides will be performed under the direction of California Licensed & Certified Pest Control Specialist and in compliance with all State County and City laws. All safety precautions will be taken in the handling and application of chemicals as stated on manufacture’s labels.
- B. Broadleaf turf weeds will be treated as needed in the spring and fall with applicable materials.
- C. Weeds in shrub, planter beds, ground cover areas, tree circles, and sidewalk cracks adjacent to landscaped areas will be controlled by a manual weeding program.
- D. Planting areas will be monitored for insect and disease infestations. Moles, field mice, ground squirrels, gophers, and other rodent activity will be monitored. Notification of problems and recommendations for timely appropriate, control measure will be made.
- E. Material Safety Data Sheets (MSDS) for all chemicals used on site(s) are available from Contractor to clients in accordance with EPA and OSHA regulations.
- F. Contractor will at all times be in compliance with requirements for hazardous communications programs. Pest control specialist are to be trained and supervised in the safe application, storage, and disposal of chemicals in accordance with EPA, OSHA, and DPR regulations.

7.8 IRRIGATION EQUIPMENT AND OPERATION

- A. Schedule all irrigation controllers on project to maximize existing irrigation systems efficiency. Controller programs will be adjusted as determined by weather and plant requirements, with water conservation methods in place. Controllers will be shut off during periods of rain. Watering will be scheduled for night or early morning unless instructed differently by SolTrans’ representative.
- B. Clean and adjust sprinkler system to provide the best coverage possible from existing system. Turn on each zone, monitor for leaks or malfunctioning parts, and adjust for proper spray arch and maximum efficiency.
- C. Upon inspection, any accidental damage or vandalism caused by others shall be reported to SolTrans within 48 hours. Repair and/or replacement of any damaged or malfunctioning components beyond Contractor’s control will be submitted as an extra charge. Damage caused to the irrigation system by Contractor shall be repaired with three (3) days, unless otherwise agreed to, at no charge to SolTrans.

7.9 GENERAL CONDITIONS/REQUIREMENTS

A. Water Costs

SolTrans is responsible for all costs associated to water.

B. Contractor's Staff Appearance and Supervision

Contractor will provide uniformed staff supervised by fully trained Supervisors and exhibit a professional appearance. When needed Contractor's staff shall wear proper protective clothing and high visibility protective equipment. Contractor's equipment, and vehicles shall be professional in appearance and well maintained for safe operation.

C. Inspection of work

Inspection of site(s) will be made regularly and problems, if found, will be discussed by contractor and SolTrans . Written, comprehensive inspection reports will be provided upon request.

D. Clean up and Debris Disposal

Debris generated by landscape activities will be removed from the site unless prior arrangements are made. Debris collected by the Contractor will be recycled and or composted. Contractor will submit a monthly diversion summary report stating diverted quantities and facilities utilized for recycling materials.

E. Prevailing Wage

CONTRACTORS are advised to consider whether services to be performed include classifications subject to state or federal prevailing wage requirements. California State prevailing wage information is available through the California Department of Industrial Relations website at:

<https://www.dir.ca.gov/PublicWorks/PublicWorksLawsRegsDetDec.html>.

Labor categories subject to prevailing wage requirements, when employed for any work on this project, are wholly the responsibility of the firm or individual named in the Agreement awarded by SolTrans. SolTrans will not assume any responsibility for CONTRACTOR's failure to pay prevailing wages in accordance with State Law.

F. NPDES (National Pollution Discharge Elimination System) Regulations

The Contractor shall comply with all regulations regarding NPDES (National Pollution Discharge Elimination System) Requirements and Best Management Practices.

Contractor shall not discharge anything into the storm drain system. Contractor will contain any materials that may potentially reach a storm drain.

G. Safety

Contractor agrees to perform all work outlined in such a manner as to meet all accepted standards for safe practices during the performance of maintenance work and to safely maintain equipment, machines, and materials or other hazards consequential or related to the work; and agrees additionally to accept the sole responsibility for complying with all

City, County, State or other legal requirements for Contractor's work including, but not limited to, full compliance with the terms of the applicable regulations as required by O.S.H.A. and CAL E.P.A, so as to protect all persons, including Contractor's employees, agents and staff of SolTrans, vendors, members of the public or others from foreseeable injury, or damage to their property.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

**APPENDIX A
REQUIRED FORMS**

FORM 1 – NON-COLLUSION AFFIDAVIT FOR CONTRACTOR

STATE OF CALIFORNIA

COUNTY OF SOLANO

_____ declares and says:

1. That he/she is the (owner, partner, representative, or agent) of _____, hereinafter referred to as (CONTRACTOR) or (SUBCONTRACTOR).
2. That he/she is fully informed regarding the preparation and contents of this proposal for certain work in SolTrans, State of California.
3. That his/her proposal is genuine and is not collusive or a sham proposal.
4. That any of its officers, owners, agents, representatives, employees, or parties in interest, including its affiliates, has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other CONTRACTOR, firm, or person to submit a collusive or sham proposal in connection with such contract or to refrain from submitting a proposal in connection with such contract, or has in any manner, directly or indirectly, sought by unlawful agreement or connivance with any other CONTRACTOR, firm, or person to fix the price or prices in said proposal, or to secure through collusion, conspiracy, connivance, or unlawful agreement any advantage against SolTrans or any person interested in the proposed contract; and,
5. That the price or prices quoted in the proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the CONTRACTOR or any of its agents, owners, representatives, employees, or parties in interest, including its affiliate.

I certify (or declare) under penalty of perjury, that the foregoing is true and correct.

Dated this _____ day of _____, 2018 at _____, California.

Signed: _____ Title: _____

**APPENDIX A
REQUIRED FORMS**

**FORM 2 – CERTIFICATION OF PRIMARY PARTICIPANT REGARDING
RESPONSIBILITY MATTERS**

The Primary Participant _____(Name of CONTRACTOR) certifies to the best of its knowledge and belief, that it and its principals:

- a. Have not within a three year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- b. Are not presently under indictment for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses enumerated in paragraph (a) of this certification; and
- c. Have not within a three year period preceding this proposal had one or more public transactions or contracts (Federal, state or local) terminated for default.

If the primary participant is unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.

THE PRIMARY PARTICIPANT, _____ (Name of CONTRACTOR) CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 USC SECTIONS 3801 ET SEQ. ARE APPLICABLE THERETO.

Signature of Authorized Official

Title

The undersigned chief legal counsel (or corporate secretary) for the _____ certifies that the _____ has authority under state and local law to comply with the subject assurances and that the certification above has been legally made.

Signature of Attorney/Secretary

Date

**APPENDIX A
REQUIRED FORMS**

FORM 3 – LISTING OF SUBCONTRACTORS

The CONTRACTOR declares that it has contacted the subcontractors listed below, and has made arrangements covering hourly rates and other terms which may materially affect the Contract, contingent upon successfully entering into a contract with SolTrans, with the following subcontractors:

	Name/Address of Subcontractor	DBE? yes/no	Amount of Subcontract	Description of Work
1.				
2.				
3.				
4.				
5.				
6.				

NOTE: The above DBE/EEO Affidavit is part of CONTRACTOR'S Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this DBE/EEO Affidavit.

SIGNATURE

DATE

TITLE

COMPANY NAME

**APPENDIX B
SAMPLE CONTRACT**

SOLTRANS SAMPLE CONTRACT

SolTrans Standard Contract is attached as APPENDIX B. It is not formatted like the rest of the RFP, and has been incorporated as a “Stand Alone” PDF document into the RFP. In limited circumstances SolTrans may, but is not bound, to make changes to the Standard Contract. Any requested changes to the contract must be addressed prior to submission of the proposal. Conditional proposals are not typically accepted, and may be rejected as non-responsive to the proposal. Reviewing the standard contract is important, and proposers will be bound by their submission, under the terms of this standard contract.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

**APPENDIX C
SITE MAPS & IMAGES**

SITE MAPS & IMAGES

SolTrans 2019-RFP-04 Landscaping Maintenance Services

View and download images at: <https://soltransride.sharepoint.com/sites/ST2019RFP04>

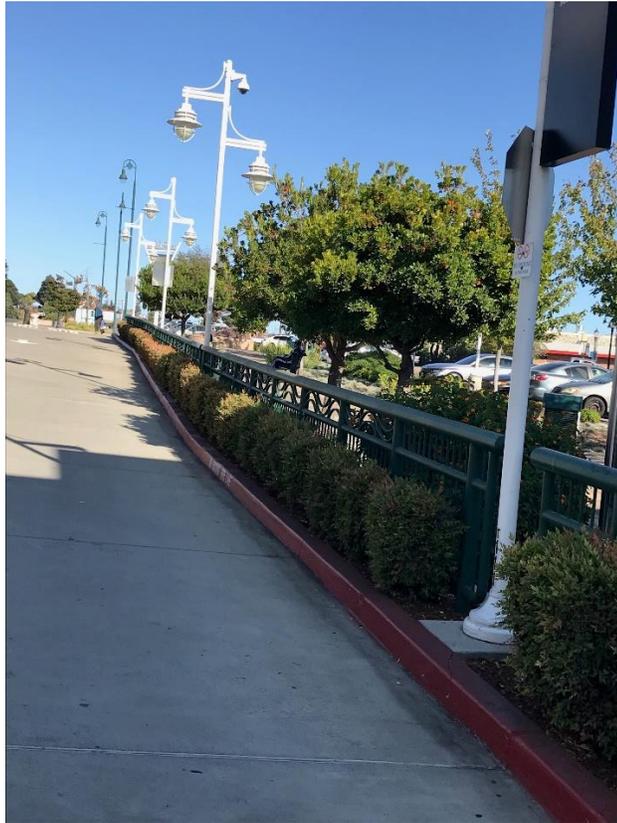
SolTrans Curtola Park and Ride Hub
Curtola Pkwy at Lemon Street, Vallejo



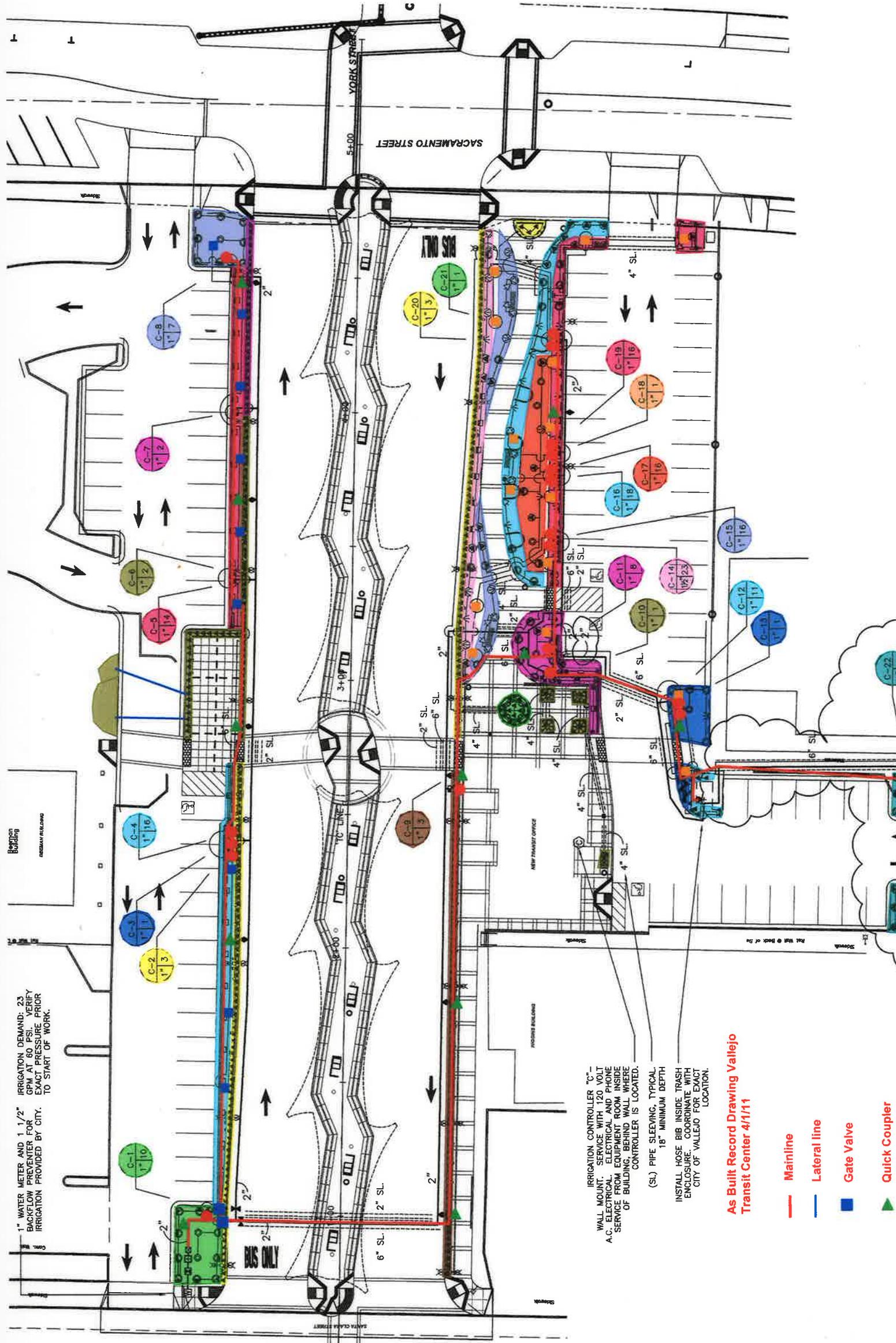
SolTrans 2019-RFP-04 Landscaping Maintenance Services

View and download images at: <https://soltransride.sharepoint.com/sites/ST2019RFP04>

SolTrans Vallejo Transit Center
311 Sacramento Street, Vallejo



DATE	MARK	DESCRIPTION



1" WATER METER AND 1 1/2" IRRIGATION DEMAND: 23 GPM AT 80 PSI. VERIFY BACKFLOW PREVENTER FOR EXACT PRESSURE PRIOR TO START OF WORK. IRRIGATION PROVIDED BY CITY.

IRRIGATION CONTROLLER "C" - WALL MOUNT. SERVICE WITH 120 VOLT A.C. ELECTRICAL AND PHONE SERVICE FROM EQUIPMENT ROOM INSIDE OF BUILDING, BEHIND WALL WHERE CONTROLLER IS LOCATED.

(SL) PIPE SLEEVING, TYPICAL 18" MINIMUM DEPTH

INSTALL HOSE BIB INSIDE TRASH ENCLOSURE. COORDINATE WITH CITY OF VALLEJO FOR EXACT LOCATION.

As Built Record Drawing Vallejo
Transit Center 4/1/11

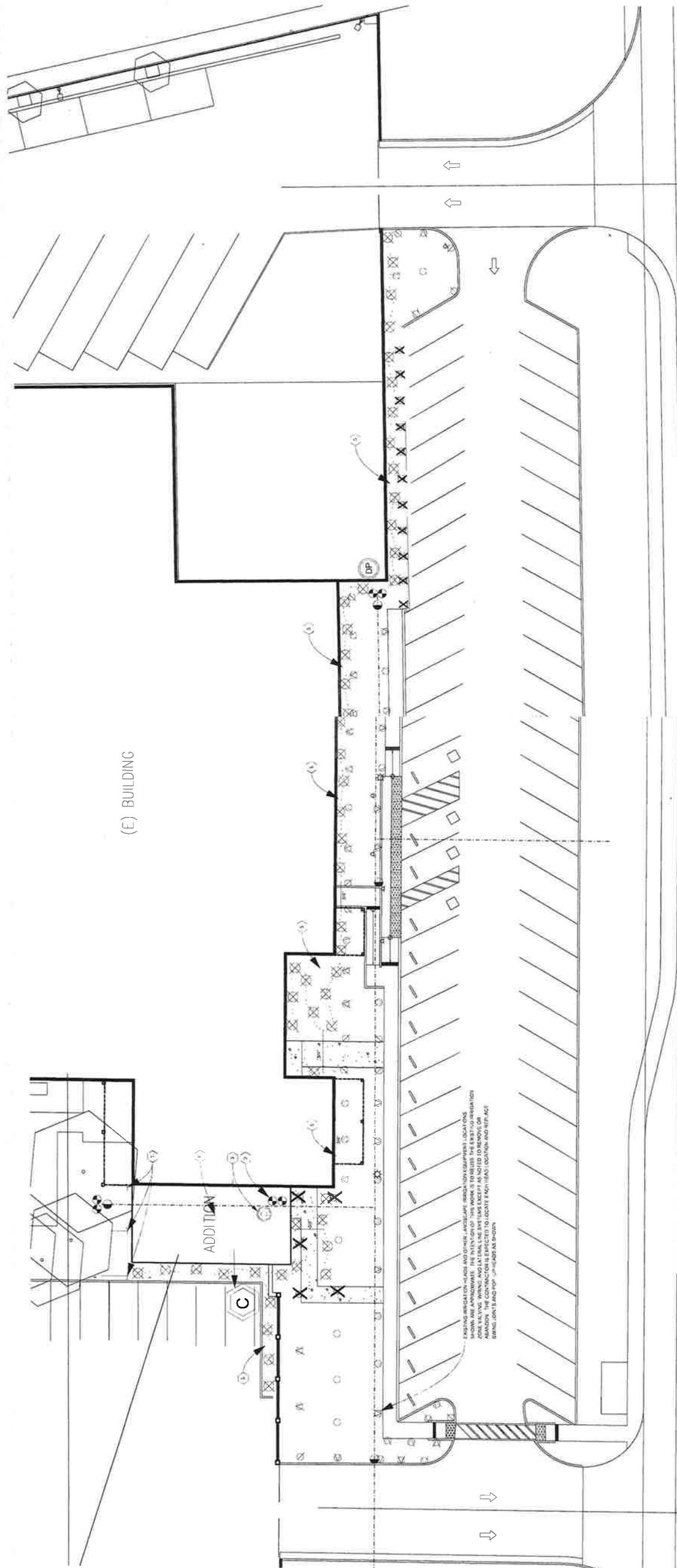
- Mainline
- Lateral line
- Gate Valve
- ▲ Quick Coupler

SolTrans 2019-RFP-04 Landscaping Maintenance Services

View and download images at: <https://soltransride.sharepoint.com/sites/ST2019RFP04>

SolTrans Operations & Maintenance Facility
1850 Broadway Street, Vallejo



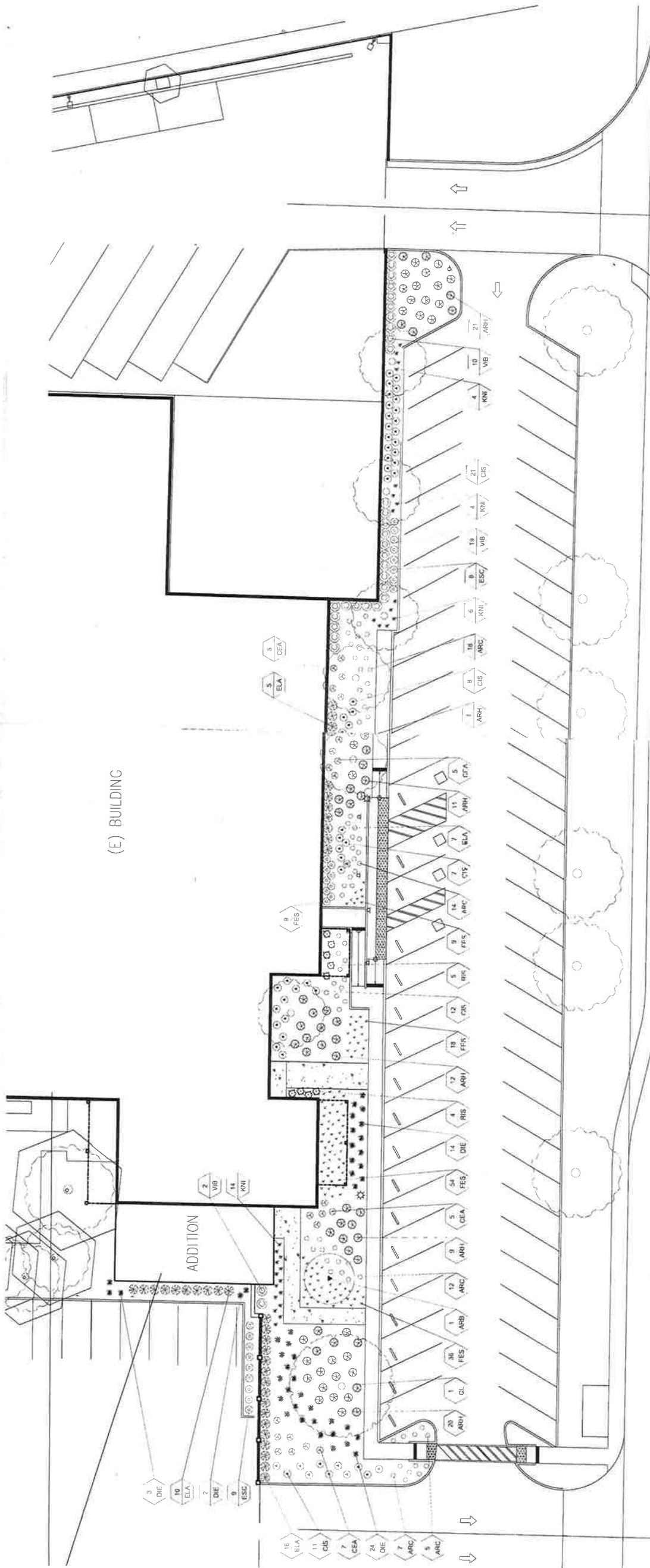


(E) BUILDING

ADDITION

FOR THIS PROJECT, THE CONTRACTOR SHALL VERIFY THE EXISTING IRRIGATION SYSTEM AND APPROVE THE DESIGN OF THIS WORK. IT BELIEVES THE EXISTING IRRIGATION ZONE VALVES, WRING, AND LATERAL LINE SYSTEMS SHOULD BE MOVED OR ABANDONED. THE CONTRACTOR IS EXPECTED TO LOCATE EACH HEAD, ZONE VALVE, AND REFERENCE POINTS AND REPORT THEM AS SHOWN.

OPERATIONS & MAINTENANCE SITE IRRIGATION PLAN



(E) BUILDING

ADDITION

OPERATIONS & MAINTENANCE SITE PLANT PLAN

SolTrans 2019-RFP-04 Landscaping Maintenance Services

View and download images at: <https://soltransride.sharepoint.com/sites/ST2019RFP04>

Sereno Transit Center
Sereno Drive, Vallejo



